



**Pasquotank County**  
**Board of Elections**

# 2024 Candidate Filing

## What You Need to Know

**Important Dates and Times:** *Candidate Filing Hours: 8:00 a.m. – 5:00 p.m.*

Date	Time	Event
Monday, December 4, 2023	12:00 p.m.	Candidate Filing Begins
Tuesday, December 12, 2023	5:00 p.m.	Deadline to Withdraw Notice of Candidacy
Friday, December 15, 2023	12:00 p.m.	Candidate Filing Ends

**Where do I file?** *Candidates must file at the board of elections of the county where they are registered to vote.*

Pasquotank County Board of Elections  
1409 Parkview Drive  
Elizabeth City, NC 27909

### What are the qualifications?

- Must be a registered voter of the county.
- Where there is a ward or district, must also reside within that ward or district.
- Must be at least 21 years old on Election Day
- Partisan Races: You must be affiliated with the party you are trying to run for 90 days prior to filing

### What do I need to bring?

- A valid NC Driver's License or other photo ID for identification purposes.
- Payment method for filing fees: Filing fees on next page.
  - Fees up to and including \$50.00 may be paid by cash, check, cashier's check, certified check, or money order.
  - Fees over \$50.00 must be paid by check, cashier's check, certified check, or money order.
  - Checks can be made out to the Pasquotank County Board of Elections.

### What can I expect when I arrive?

- If arriving on the first or last day of filing, please be prepared to wait.
- Staff will verify your eligibility to file for office.
- Filing paperwork will be completed, signed, and notarized by staff.
- Filing fees must be paid at the time of filing.
- Any campaign finance questions can be answered after the filing process.

### Campaign Finance Information

- New committees: Please follow this [compliance training link](#). Note: Treasurers must receive training within 90 days of appointment and once every four (4) years thereafter.
- Existing candidate committees: Please ensure all information is current.
- Questions can be e-mailed to [boe@co.pasquotank.nc.us](mailto:boe@co.pasquotank.nc.us)



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**Filing Eligibility:** *Candidates must live within their respective districts.*

<b>MUNICIPAL OFFICES</b>			
<b>Office Title</b>	<b>Filing Fee</b>	<b># of Seats</b>	<b>Term</b>
NC Senate	\$139.51	1	2 Years
NC House	\$139.51	1	2 Years
Pasquotank County Board of Commissioners – At-Large	\$124.14	1	4 Years
Pasquotank County Board of Commissioners – Northern Inside	\$124.14	1	4 Years
Pasquotank County Board of Commissioners – Southern Inside (Unexpired Term)	\$124.14	1	2 Years
Pasquotank County Board of Commissioners – Southern Outside	\$124.14	1	4 Years
Pasquotank County Register of Deeds	\$580.43	1	4 Years
Board of Education – At-Large	\$36.84	1	4 Years
Board of Education – Inside Corporate Limits	\$36.84	1	4 Years
Board of Education – Outside Corporate Limits	\$36.84	1	4 Years

**NOTE:** *Filing fees over \$50.00 must be paid by check, cashier's check, or money order. Filing fees \$50.00 and under may be paid in cash.*